

# Quality Building Award 2022

## Nomination Form

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### (A) QUALITY BUILDING AWARD INTRODUCTION

The Quality Building Award (QBA) is a biennial award that recognizes buildings of outstanding quality and those that demonstrate outstanding teamwork. The provision of quality buildings is an essential ingredient of a prosperous and modern society, and the Quality Building Award aims to promote a collective commitment by the building industry to maintain the highest standards of professionalism and competitiveness.

The theme for QBA 2022 is “**Smart | Sustainable | Superior**”. The Quality Building Award 2022 is jointly organized by nine leading professional organizations:

- The Hong Kong Construction Association**
- The Hong Kong Institute of Architects**
- The Hong Kong Institute of Construction Managers (QBA 2022 Chairing Organization)**
- The Hong Kong Institution of Engineers**
- The Hong Kong Institute of Housing**
- The Hong Kong Institute of Surveyors**
- The Hong Kong Quality Assurance Agency**
- The Hong Kong Chapter of International Facility Management Association**
- The Real Estate Developers Association of Hong Kong**

### (B) AWARDS CATEGORIES

Quality Building Award 2022 is open for nominations under the following six categories:

| CATEGORIES                                       | NOMINATION REQUIREMENTS  |
|--|--|
| 1) Hong Kong Residential<br>(Single Building)    | <ul style="list-style-type: none"><li>- Nominated new buildings must be a single independent structure/ single tower, not part of a complex containing other buildings.</li><li>- The Major Function of the nominated building must be for residential use.</li></ul>              |
| 2) Hong Kong Residential<br>(Multiple Buildings) | <ul style="list-style-type: none"><li>- Nominated new buildings must be a group of buildings/ more than a single tower of similar kinds, which form a residential complex.</li><li>- The Major Function of the nominated multiple buildings must be for residential use.</li></ul> |

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|    |   |  |
|----|---|--|
| 3) | Hong Kong Non-Residential (New Building – Government, Institution or Community)     | <ul style="list-style-type: none"><li>- The Major Function of the nominated new building must be for Government, Institution or Community use.</li><li>- Nominated new buildings may be single or multiple buildings.</li></ul>  |
| 4) | Hong Kong Non-Residential (New Building – Non-Government, Institution or Community) | <ul style="list-style-type: none"><li>- The Major Function of the nominated new building must be for non-residential use or non-GIC use.</li><li>- Nominated new buildings may be single or multiple buildings.</li></ul>  |
| 5) | Hong Kong Building (Renovation / Revitalization)                                    | <ul style="list-style-type: none"><li>- Any nominated existing building must have undergone and completed a renovation, restoration, revitalization or similar process to its physical structure and/or communal facilities.</li><li>- Nominated existing buildings may be residential or non-residential buildings.</li></ul>   |
| 6) | Building Outside Hong Kong  | <ul style="list-style-type: none"><li>- Nominated buildings must be outside the territorial limits of the Hong Kong Special Administrative Region.</li><li>- Nominated buildings can be new or existing buildings.</li><li>- Any nominated existing building must have undergone and completed a renovation, restoration, revitalization or similar process to its physical structure and/or communal facilities.</li><li>- The Major Function of the nominated building may be a residential or non-residential building.</li></ul> <p><i>*Nominated project teams should submit a video documenting their project, to be remotely assessed by the judging panel.</i></p> |

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## (C) ELIGIBILITY

1. Nominated buildings (except for Building Outside Hong Kong Category) must be within the territorial limits of the Hong Kong Special Administrative Region of the People's Republic of China.
2. Eligible buildings should possess either Occupation Permits (OP or Phased OP), Acknowledgement letters on Form BA14 or Confirmation letter of Substantial Completion **between 1 July 2018 and 30 November 2021** as stated in the submission requirements.
3. A partially completed building will not be accepted unless phasing of the project is rendered as a completed portion of a distinct building with possession of OP.
4. Project teams can choose to submit their nominations for any of the categories subject to final approval by the QBA 2022 Organizing Committee.

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5. Project teams cannot submit nominations for the Quality Excellence Award, Sustainable Development Award, and Innovative Project Award. This class of award is only given to one project chosen in the final round of assessment by the jury Panel.
6. A building / buildings can be nominated provided it has never been assessed in the Quality Building Award held in previous years.
7. At least one of the project teams of the nominated building(s) should be a Hong Kong based company.
8. The QBA 2022 Organizing Committee reserves the ultimate right to make final and binding decisions on the eligibility of all applications.
9. The QBA 2022 Organizing Committee reserves the right to not bestow an award if the Jury Panel deems that no nomination has earned an award.
10. Project Teams are required to conduct a final presentation to the QBA 2022 Jury Panel once they are shortlisted by the Organizing Committee. Finalist qualification will be usurped if the project team is unable to present at the Finalist Presentation to Jury Panel cum Conference.
11. The decision of the Jury Panel shall be final for the award assignments.

### Notes:

1. All submissions of Award Categories 1–5 must be written in proficient **English**.
2. All submissions of Award Categories 6 can be written in proficient **English** or **Traditional Chinese** or **Simplified Chinese**.
3. Finalists of Award Categories 1–5 should **use English** as the only language for presentation to the Jury Panel and can **use English, Cantonese or Putonghua to reply to Jurors' questions**.
4. Finalists of Award Categories 6 can **use English, Cantonese or Putonghua** for presentation to the Jury Panel and to reply Jurors' questions.
5. The QBA 2022 Organizing Committee reserves the right to reproduce, print or publish the submitted material, in either paper or electronic format, or for any use in association with QBA 2022.
6. The information obtained will be used for this Award only.

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### (D) NOMINATION DEADLINE & SUBMISSION DETAILS

1. Submission Deadline:  
**9 June 2022** at 12:00 noon  
**(Late submissions will NOT be considered.)**
2. Nomination documents & materials (refer to Session (F) for details) need to be delivered to **QBA 2022 Secretariat Office:**  
**(c/o Creative Consulting Group Inc. Ltd.)**  
**4/F., Lee Garden 3, 1 Sunning Road, Causeway Bay, Hong Kong**

### (E) NOMINATION FEE

1. **HKD6,000.00** will be collected for each nominated project (one nomination in one category only).
2. The nomination fee is non-refundable once submitted.
3. The submitted nomination fee of any ineligible building or project will not be refunded.

### (F) REQUIRED NOMINATION DOCUMENTS / MATERIALS

1. Duly completed and signed Nomination Form (hard copy)
2. Payment cheque (HKD6,000.00 / nomination) payable to **"Hong Kong Institute of Construction Managers"**
3. Hard Copy of Occupation Permit
  - Occupation Permits (OP or Phased OP), Acknowledgement letters on Form BA14 or Confirmation letter of Substantial Completion.
4. **1** Hard Copy (no binding) and **1** digital copies (i.e. USB)  
MUST contain:
  - a) Soft copy of nomination document in PDF format.
  - b) Soft copy of Occupation Permits (OP or Phased OP), Acknowledgement letters on Form BA14 or Confirmation letter of Substantial Completion of nominated project.
  - c) Nomination document with the following:
    1. A maximum of **10,000 words** to illustrate the merits under the judging criteria (refer to Section H for details).
    2. A maximum of **20 pages** of content materials in **A3 Landscape size** for each nominated project.
  - d) A minimum of **6 electronic image files** showing the entry project.  
(Format: ".jpg", image resolution no less than 350 dpi)

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- e) **Companies' logos** of all project team members. (Format: “.ai” and “.jpg”, image resolution no less than 350 dpi)

### Notes:

1. For Awards Categories 1 – 5, all submissions must be written in proficient **English**; For Awards Categories 6, all submissions can be written in proficient **English, Traditional Chinese, or Simplified Chinese**.
2. The QBA 2022 Organizing Committee reserves the right to reproduce, print, publish the submitted material, in either paper or electronic format, or for any use in association with QBA 2022.
3. The information obtained will be used for this Award only.

### Materials to be collected once your project enters the finalist round:

#### (G) PARTICIPATION FEE FOR QBA 2022 COMMEMORATIVE SOUVENIR PRODUCTION FOR FINALISTS

HKD20,000.00 will be collected from each finalist as a Participation Fee for production of the QBA 2022 Commemorative Souvenir for all Finalists, in addition to the nomination fee mentioned above.

#### (H) REQUIRED MATERIALS FROM FINALISTS

A 25-second video will be collected from the nominees who entered the finalist round. The video introduces the project, and will be played at the Award Presentation Ceremony. Submission deadline will be early September 2022.

#### (I) POST-AWARD SEMINAR & SITE VISIT

To promote the benchmark of quality buildings, the finalist(s) has the obligation to arrange the seminar(s) or site visit(s) for industry peers after the award presentation ceremony. The secretariat office will further be in touch for the logistic arrangement.

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### (J) JUDGING CRITERIA

|   |
|---|
| <p><b>1. Project Organization and Development Aims</b></p> <p>1.1 Team building</p> <p>1.2 Mission and achievement*</p> <p>1.3 Total Quality and risk management</p> <p>1.4 Social and cultural deliverables</p> <p>1.5 Added values#</p>   |
| <p><b>2. Built Environment, Planning and Design</b></p> <p>2.1 Site planning, considerations and proposals</p> <p>2.2 Aesthetic, practical and creative design</p> <p>2.3 Refinement in quality, durability and buildability*</p> <p>2.4 Distinctive features beyond statutory requirements and general practices</p> <p>2.5 Solutions for challenges and limitations#</p>  |
| <p><b>3. Smart Construction</b></p> <p>3.1 Construction planning, collaboration and communication</p> <p>3.2 Methodology, technology and innovative applications#</p> <p>3.3 Quality, cost and time control and deliverables</p> <p>3.4 Safety, health, environment management and achievement*</p>   |
| <p><b>4. Cost</b></p> <p>4.1 Cost effectiveness and benefits of engineering, design and procurement strategy</p> <p>4.2 Considerations and allocations for Green Financing</p> <p>4.3 Considerations in operation, maintenance and public awareness#</p> <p>4.4 Intangibles, e.g. brand image, social recognition</p>   |
| <p><b>5. Sustainability</b></p> <p>5.1 Policies, strategies and accomplishment*</p> <p>5.2 Application of life cycle assessment, energy efficiency, waste control, resources management, indoor environmental quality and emissions reduction*</p> <p>5.3 Reduce, reuse, recycle: upcycle, and transform*</p> <p>5.4 Application of innovative technology, greening and performance beyond rules and statutory requirements*#</p> |
| <p><b>6. Property and Facilities Management</b></p> <p>6.1 Corporate social responsibility</p> <p>6.2 Customer and user experience</p> <p>6.3 Facilities management strategy, resilience planning*</p> <p>6.4 Operations efficiency, technology and innovation#</p>   |

*Remark:*

*\* Score(s) in this part will be included in Sustainable Development Award*

*# Score(s) in this part will be included in Innovative Project Award*

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## (K) AWARD TYPES

The finalists will be awarded with the following award types:

| Award Type                           | Description  |
|--------------------------------------|--|
| Quality Excellence Award             | <b>Only one</b> Quality Excellence Award will be presented to a project within the territorial limits of Hong Kong Special Administrative Region, with an outstanding <b>OVERALL</b> quality that is judged to be the <b>BEST</b> among all the Grand Award Winners.   |
| <b>Grand Awards*</b>                 | There will be a Grand Award Winner(s) for each nomination category. This is the highest recognition to projects at the category level.   |
| <b>Merits*</b>                       | There will be recognition of merit(s) for each nomination category.  |
| <b>Finalists*</b>                    | There will be recognition of finalist(s) for each nomination that has passed the first screening, site visits and that has been presented at the Finalist Presentation to Jury Panel cum Conference.<br><br><i>#Finalist qualification will be usurped if the project team is unable to present at the Finalist Presentation to Jury Panel cum Conference.</i> |
| Special awards                       | Description  |
| <b>Sustainable Development Award</b> | This will be a recognition for the finalist with an outstanding quality in green and sustainability  |
| <b>Innovative Project Award</b>      | This will be a recognition for the finalist with an outstanding quality in innovative design and construction technology.  |

\* QBA 2022 Organizing Committee reserves the right not to bestow an award if the Jury Panel deems that no nomination is worth receiving that particular award. The decision of the Jury Panel shall be final.

\*\* Finalist qualification will be usurped if the project team is unable to present at the Finalist Presentation to Jury Panel & Conference.

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## (L) SCHEDULE

| Date                          | Key Milestone  |
|-------------------------------|--|
| 24 November 2021              | Nominations open   |
| 9 June 2022 at<br>12:00 noon  | Nominations close  |
| The Jury / Assessment Process |  |
| Jun to Jul 2022               | <b>Stage I First Screening</b> <ul style="list-style-type: none"> <li>- Nominated projects will be screened in accordance with the judging criteria and will be shortlisted to enter Stage II</li> </ul>   |
| 6 – 7 August 2022             | <b>Stage II Site Visits (For Award Categories 1 – 5)</b> <ul style="list-style-type: none"> <li>- Site visits will be conducted for shortlisted projects from each category (except for “Building Outside Hong Kong” category).</li> <li>- Finalists will be selected to enter Stage III.</li> </ul> |
| August 2022                   | <b>Stage II Video Judging (For Award Category 6)</b> <ul style="list-style-type: none"> <li>- Nominated project teams should submit a video documenting their project, to be remotely assessed by the judging panel.</li> <li>- Finalists will be selected to enter Stage III.</li> </ul>            |
| 16 – 17 September 2022        | <b>Stage III Finalists Presentation to Jury Panel cum Conference</b> <ul style="list-style-type: none"> <li>- The finalists from each award category will conduct finalist presentations to the Jury Panel.</li> </ul>   |
| December 2022                 | <b>QBA 2022 Award Presentation Ceremony</b> <ul style="list-style-type: none"> <li>- Award winners will be officially announced at the Award Presentation Ceremony</li> </ul>  |



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## (M) DETAILS OF SUBMITTED BUILDING

| Details of Submitted Building   |                             |                   |
|---|-----------------------------|-------------------|
| Name of Building: (English)   | Name of Building: (Chinese) |                   |
| Full Address of Building:   |                             |                   |
| Date of Substantial Completion of Building:   | Site Area:                  | Gross Floor Area: |
| Categories of Award*:<br>Hong Kong Residential (Single Building) / Hong Kong Residential (Multiple Buildings) / Hong Kong Non-Residential (New Building – Government, Institution or Community) / Hong Kong Non-Residential (New Building – Non-Government, Institution or Community) / Hong Kong Building (Renovation / Revitalization) / Building Outside Hong Kong |                             |                   |
| Project Description (300 words or fewer)  |                             |                   |

\* Delete as appropriate

### Notes:

1. QBA 2022 Organizing Committee will present the award to the above signed parties only. Therefore, please make sure all parties with significant contributions are included in the above list.
2. All information will be used and published subject to the original copy handed in from applicants.
3. **No replacement or changes are permitted to be made after submission.**

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## (N) DETAILS OF APPLICATION

| Details of Application   |                  |
|--|------------------|
| Company Name in English:   |                  |
| Company Name in Chinese:   |                  |
| Address:   |                  |
| Name of Person-in-charge*:<br><i>*(The person-in-charge MUST be a member of a Hong Kong-based company)</i> | Position:        |
| Telephone:   | Fax:             |
| Mobile Number:   | Email:           |
| Signature:   | Date:            |
| Information of Contact Person  |                  |
| Name in English:   | Name in Chinese: |
| Company Name:  | Position:        |
| Telephone:   | Fax:             |
| Mobile Phone:  | Email:           |

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## (O) DETAILS OF PROJECT TEAM

# Please make sure the content of this submission has been seen and agreed before you sign on this form.

\* No replacement or changes are permitted to be made after submission.

| Client / Developer |       |            |
|--------------------|-------|------------|
| Firm Name*         |       | Tel. No.   |
|                    |       | Mobile No. |
| Address            |       | Fax No.    |
|                    |       | Email      |
| Contact person     | Dated | Signed #   |
| Project Manager    |       |            |
| Firm Name*         |       | Tel. No.   |
|                    |       | Mobile No. |
| Address            |       | Fax No.    |
|                    |       | Email      |
| Contact person     | Dated | Signed #   |
| Project Architect  |       |            |
| Firm Name*         |       | Tel. No.   |
|                    |       | Mobile No. |
| Address            |       | Fax No.    |
|                    |       | Email      |
| Contact person     | Dated | Signed #   |
| Main Contractor    |       |            |
| Firm Name*         |       | Tel. No.   |
|                    |       | Mobile No. |
| Address            |       | Fax No.    |
|                    |       | Email      |
| Contact person     | Dated | Signed #   |

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| Structural Engineer           |       |            |
|-------------------------------|-------|------------|
| Firm Name*                    |       | Tel. No.   |
|                               |       | Mobile No. |
| Address                       |       | Fax No.    |
|                               |       | Email      |
| Contact person                | Dated | Signed #   |
| Quantity Surveyor             |       |            |
| Firm Name*                    |       | Tel. No.   |
|                               |       | Mobile No. |
| Address                       |       | Fax No.    |
|                               |       | Email      |
| Contact person                | Dated | Signed #   |
| Building Services Engineer    |       |            |
| Firm Name*                    |       | Tel. No.   |
|                               |       | Mobile No. |
| Address                       |       | Fax No.    |
|                               |       | Email      |
| Contact person                | Dated | Signed #   |
| Property / Facilities Manager |       |            |
| Firm Name*                    |       | Tel. No.   |
|                               |       | Mobile No. |
| Address                       |       | Fax No.    |
|                               |       | Email      |
| Contact person                | Dated | Signed #   |

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^Other team members may include BIM Consultant, BEAM / Sustainability Consultant, Landscape Architect, MiC Consultant, Lighting Consultant, Façade Consultant, Façade Contractor, Town Planner, Geotechnical Engineer, Conservation Consultant, Interior Designer, Fire Engineering Consultant, etc.

| Other Team Member (Optional)^ |       |                           |
|-------------------------------|-------|---------------------------|
| Firm Name*                    |       | Nature / Function of Work |
|                               |       | Tel. No.                  |
| Address                       |       | Fax No.      Mobile No.   |
|                               |       | Email                     |
| Contact person                | Dated | Signed #                  |
| Other Team Member (Optional)^ |       |                           |
| Firm Name*                    |       | Nature / Function of Work |
|                               |       | Tel. No.                  |
| Address                       |       | Fax No.      Mobile No.   |
|                               |       | Email                     |
| Contact person                | Dated | Signed #                  |
| Other Team Member (Optional)^ |       |                           |
| Firm Name*                    |       | Nature / Function of Work |
|                               |       | Tel. No.                  |
| Address                       |       | Fax No.      Mobile No.   |
|                               |       | Email                     |
| Contact person                | Dated | Signed #                  |
| Other Team Member (Optional)^ |       |                           |
| Firm Name*                    |       | Nature / Function of Work |
|                               |       | Tel. No.                  |
| Address                       |       | Fax No.      Mobile No.   |
|                               |       | Email                     |
| Contact person                | Dated | Signed #                  |

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## (P) DECLARATION of the APPLICANT

1. I/We have carefully read and understood all the content from Part A to Part O of the “Nomination form” before completing the form.
2. I/We undertake to comply with the relevant requirements/arrangements contained therein set out by the Quality Building Award 2022.
3. I/We agree that the information provided in this Application Form may be used by the QBA for statistical survey or research or promotion, and I/we may be contacted for such a purpose.
4. I/We well noted that no replacement or changes are permitted to be made after submission.
5. All the above particulars furnished in this Application Form are true and correct.
6. The submission will be disqualified if it does not fulfil any parts of the mentioned declaration.

**Name of Person-in-Charge:**

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**Company Name:**

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**Signature:**

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**Date:**

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